

Office 365 - Access for students of St Dominic's College.

Office 365 Pro Plus



Free Download

The College has purchased licences for ALL enrolled students to enable access to Microsoft Office 365. This licence allows you to access not only the Office 365 suite of Online programs but also enables you to install the latest version of Microsoft Office (currently Office 2016) on devices owned by your family. Microsoft will allow you to install Office on:

- Five different computers (Windows or Apple)
- Five different Tablet Devices (Apple, Android, Windows)
- An unlimited number of mobile devices (Apple, Windows, Android)

INSTRUCTIONS:

Go to <https://login.microsoftonline.com/> A link is available on the front page of Domiknow. It is labelled as Office 365.

When asked to login, use the following format:
yournewcollegeuserid@my.stdominics.nsw.edu.au

Example: lastname.firstname@my.stdominics.nsw.edu.au

The Password is your College Password.

When you have successfully logged in you will see an offer to install the software. Untick the two boxes (search engine change and permission to send you unwanted emails) and click install. When this installation is complete you will have access to the full suite of Office programs on your device as well as access to cut down versions online.

One of the included programs is OneDrive which gives you 1000 Gb of Cloud (online) storage and allows you to move data back and forth between your different devices. It will also allow you to transfer appropriate material between your school and personal machines. Your licence will be valid as long as you are a student at the College.